



Parent Quick Guide: Checking Your Student's Progress

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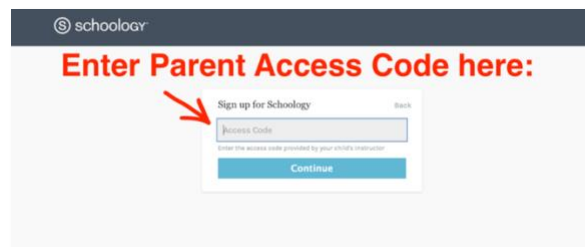
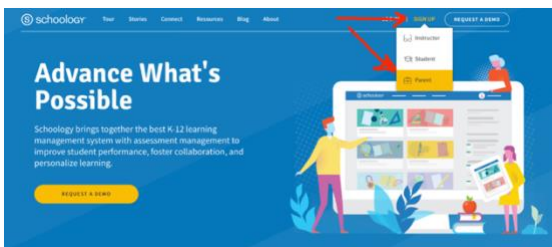
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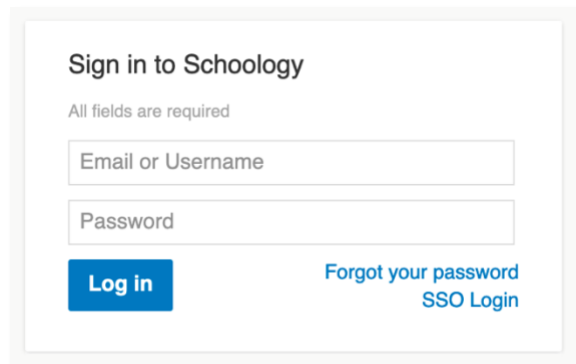
Setting up your Schoology Parent Account

1. In your web browser, navigate to www.schoology.com
2. In the top right corner of the screen, hover over **Sign Up**.
3. Select **Parent** from the options in the drop-down menu.
4. Enter Parent Access Code (provided by school)



Logging Into Schoology (Web Browser)

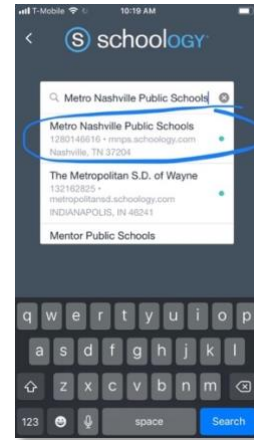
1. Go to app.schoology.com
2. Enter your Email address and password and click Log in.



Logging Into Schoology App (iOS or Android)

Once you have an account, download the Schoology app from the [Apple App Store](#) or the [Google Play Store](#). Tap the app icon to open it on your device.

1. Begin by launching the app and entering Metro Nashville Public Schools in the search bar.
2. Select "Metro Nashville Public Schools".
3. You can use an email address or username to log in to the application, depending on how you initially set up your account.
4. Tap **Log In** to complete.



Checking Student Grades

In order to review your student's progress:

1. Click on your name in the upper right-hand corner and select your student.
2. Click on Enrollments to get a quick snapshot of your student's current course grades.
3. Click on the name of the course you want to open and review.
4. Click on the Grades tab in the left-hand navigation menu.
5. Click on the title of items to view the submissions, scores, and any academic feedback.

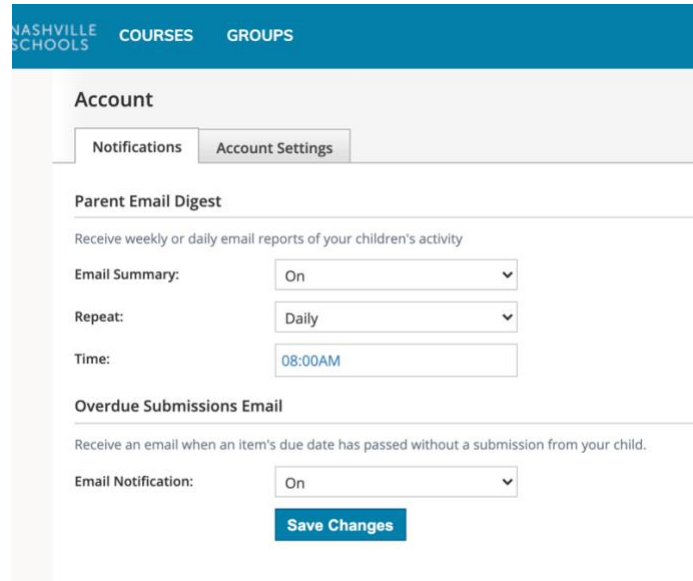
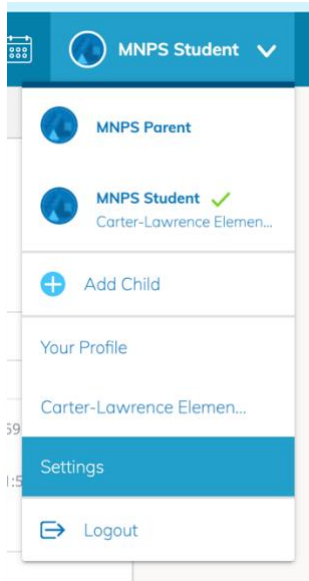
A screenshot of the Schoology web interface. At the top, a blue header bar displays "You are viewing as MNPS Student". Below the header, the page shows the course details for "Math: Synchronous Class M,T,W,R,F (12:15p ...)" at "Carter-Lawrence Elementary". The left-hand navigation menu includes options for Materials, Updates, Grades, Members, Conferences, and Newsela. The main content area displays a table of grades for the course. The table is organized into sections: Professional Learning (100%), Formative (87.5%), and Homework (10%). Each section lists specific assignments with their scores and completion status. For example, under Homework, "Assignment: Week 1 - Task 1.0" has a score of 100/100 and a "Great Job!" comment, while "Assignment: Week 1 - Task 2.1" is marked as "Missing".

Section	Assignment	Score	Feedback
Professional Learning (100%)		73.73%	
Formative (87.5%)	Assignment: Week 1 - Task 1.2	7 / 8	This is a great start. Be sure to include some specific details in your argument.
	Assignment: Week 1 - Task 1.0	100 / 100	Great Job!
Homework (10%)	Assignment: Week 1 - Task 2.1	0	Missing
	Assignment: Week 2 - Task 2.0	10/23/20 11:59pm	-
	Assignment: Week 3 - Task 3.0	11/13/20 11:59pm	-

Setting Up Daily or Weekly Progress Reports

You can opt in to receive a daily or weekly email summary of your student's progress and activity.

1. Select your student in the upper right-hand corner and click settings.
2. Select Notifications.
3. Choose your options and click to save.



Contacting Your Student's Teacher Through Schoology

Sending messages from your parent account within a course:

1. Select your student in the upper right-hand corner.
2. Select the course of the teacher you want to message.
3. Click on the Materials area in the left-hand navigation menu.
4. Click on the envelope icon located on the right-hand side of the screen.
5. Craft your message and send.

Accessing messages from your parent account:

1. Log in to your Schoology parent account.
2. Click on envelope icon in the blue navigation bar.

